

Minutes of the Timbers Water & Sanitation District Board Meeting
Zoom Remote Meeting
April 13, 2026

1492 Members Present: The following Directors were present and acting:

- Ms. Jodi Lightfoot, Vice President
- Mr. Larry Ioffredo
- Mr. Gary Osteen
- Mrs. Erica Fisher
- Mr. Mike Lomas, Chairman and President

Managers:

- Kasey O'Halloran

Call to Order: The Regular Meeting of the Board of Directors of Timbers Water & Sanitation District was called to order by President Lomas on April 13, 2026, at 6:02 pm, noting a quorum was present.

Consent Agenda: The Board reviewed the regular minutes from March 2026. The financial statements and the AR report were reviewed from March 2026. Upon motion duly made by Ms. Lightfoot and seconded by Mr. Ioffredo, it was

RESOLVED to approve the consent agenda.

Invoices: Invoices for March 2026 were reviewed and approved for payment. The Board gave Mrs. O'Halloran approval to pay all incoming Test America invoices, so test results are handled promptly. Upon motion duly made by Mr. Ioffredo and seconded by Mrs. Fisher, it was

RESOLVED to approve payment of the open invoices.

Transfer of funds from TWSD to TWSWA Enterprise: \$5000

Manager's Updates: *John Fitzgerald – March BOD removal was 61%. TIN is at 31.7 mg/l. Ammonia is 31.7mg/l. E. coli was the same as last month >2419.6 mpn. I expect to see E. coli and Ammonia improvements next month after Destin and I perform maintenance on the membranes. I did a maintenance procedure on the sprinkler heads and problem areas of the membranes on 3/25 that should improve results. Zenobia Group has been working on the UV purge system and the air relief valve installation. Generator repair is still waiting on parts. Makana from Stagecoach electric installed a new radiator and fan, but the radiator came damaged and had a leak. They immediately ordered a new unit, and we should have it installed shortly. I sludge judged the Primary settling tank and the secondary settling tank. Found 12" of fats, oils, and greases on the surface and 12" of light sludge (on the bottom) in ports 2 and 4 of tank #1 (primary). I found no fats, oils, or grease in tank #2. Tank #2 had 8" light sludge and we did not pump that tank. I discussed desludging with Roger Schafer, and he did not feel it was necessary to desludge any of the Ax Max units. Action services came and pumped surface fats, oils, and greases from the primary settling tank #1. They were also able to remove some sludge/solids from the bottom of the tank. This should help us in the long run and should be done every 3-5 years. Filled out and submitted our annual Regulation 85 form, Nutrient emissions from our outfall.*

Tim Gibbons - Large filter bag order from ProWest. I tested for PFSA's so Kasey will be getting an invoice from Eurofins Lab. They won't release the results until the invoice is paid. There will be three more tests (one per quarter).

New Business: *Drought Mitigation Plan – Ron Krall presented a Drought Mitigation Plan at the last meeting. Mrs. O'Halloran shared a document that summarized that plan into eight sections that detail how to achieve the four primary objectives - Restore and improve well production, establish reliable daily system*

Minutes of the Timbers Water & Sanitation District Board Meeting
Zoom Remote Meeting
April 13, 2026

monitoring, prepare and implement staged drought response measures and secure emergency water supply options. Mrs. O'Halloran updated the Board on how far along she has gotten on the objectives. She will continue to work through the plan and alert the Board if there are any changes to the water supply that will result in acting upon the stages of water restriction in the plan.

Old Business: *Water Meters* – Mr. Ioffredo has not gotten all the cost for installing the ten meters he would like to order as a trial for future full integration. He will report back at the next meeting.

Fire Hydrants – Zenobia Group is working on the design for Fire Hydrant 11 and will get it to Mrs. O'Halloran as soon as possible. Mrs. O'Halloran will work to get bids and scheduling for this project as soon as possible.

WWTP Violations – Zenobia Group has a full response worked up for the State and will be sending it soon. Ms. Lightfoot and Mr. Lomas have been working on this letter with Ben Beall.

Water Rights – Mrs. O'Halloran shared with the Board what is required of Timbers in October 2027 in regard to Water Diligence court filings. To complete the court filing, a Water Plan Report has to go with the application. The Board will need to hire a water consultant to work up this report. Mrs. O'Halloran has received a proposal from Ashley Moffat from LRE Water out of Glenwood Springs. The Board approved moving forward with this proposal and asked Mrs. O'Halloran to work with Ms. Moffat to get it completed by early 2027. Mrs. Fisher made the motion, and Mr. Ioffredo seconded the motion, which passed unanimously.

Dam – Mr. Lomas has been in contact with Erin Light at the State regarding where Timbers stands with the Dam mitigation that is needed. Mrs. O'Halloran will have Ashley Moffat confirm the official owner/responsible party of this dam within her water rights research.

With business concluded and upon motion duly and unanimously approved, it was
RESOLVED to adjourn the regular meeting the Timbers Water & Sanitation District Board of Directors
At 7:42 pm, this 13th day of April 2026.

Respectfully submitted Kasey O'Halloran
District Manager, Timbers Water and Sanitation District